

Board of Education Regular Meeting
June 20, 2017
5:30 P.M.
Administrative Office
956 Moxahala Ave.
Zanesville, Ohio 43701

Board of Education Members:

Vicky French - President
Brian Swope – Vice President
Scott Bunting
Mike Coulson
Fred Curry



Doug Baker, Ed. D.
Superintendent

Mike Young
Treasurer

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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C. ROLL CALL – Mike Young

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

D. INTRODUCTION OF GUEST

E. ZEA PRESENTATIONS/COMMENTS

F. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education regular meeting on May 16, 2017.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

G. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. May Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

2. Reconciliations

Approve the following reconciliations for May:

- General
- Payroll

3. Monthly Financials – Zanesville Community High School

Approve the May 2017 minutes, bank reconciliation and financial reports for the Zanesville Community High School.

**G. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young
(continued)**

4. Temporary Appropriations

Approval of temporary appropriations for FY 2018 as follows: General and all other funds (except state and federal grants) not to exceed 75% of last year's actual expenditures. All state and federal funds will be appropriated as to their remaining balances.

5. Appropriations

Approve the Treasurer to make the necessary appropriation adjustments to close the books for the fiscal year ending June 30, 2017.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

**H. SUPERINTENDENT'S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Employment – Certificated

Approve the following certificated personnel for the 2017-2018 school year, pending appropriate certification requirements and background checks.

Samantha S. Goodale – School Psychologist

Experience: 0 **College:** Cleveland State University (MA)
Effective Date: 8/7/2017 **Salary Code:** SP

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

2. Change in Step – Certificated

Approve a change in step for Wendy Curtis and Adrian Williams to reflect step 1 from the appropriate salary schedule for the 2017-2018 school year, in place of the previously approved step 0. Reason for change was due to both receiving credit for working beyond the required 120 days during the 2016-2017 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

**H. SUPERINTENDENT'S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (continued)**

3. Transfer – Certificated

Approve the transfer of Andrea Richison, full time Guidance Counselor at Zanesville High School to reflect part time status, effective 2017-2018 school year. Position will be 91 days per year instead of previously approve 182 days per year. Rate of pay to be based on masters, step 2, on the Teachers Salary Schedule.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

4. Muskingum County Juvenile Detention Center Coordinator of Services

Approve Maureen Montgomery, as Coordinator of Services at the Muskingum County Juvenile Detention Center for the 2017-2018 school year. Rate of pay will be \$6,500.00 for the year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

5. Employment – Zanesville High School

Approve the employment of Steve Shroyer to teach an officiating course at Zanesville High School. Position will be 2 hours per day for 182 days, effective 2017-2018 school year. Rate of pay will be calculated from Masters +15, step 10 rate of pay, pending background check and proper certification.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

6. Teaching Stipend – Computer Technology

Approve a stipend for Jacob Fisher, Technology Supervisor, for a computer technology course at Zanesville High School. Position will be 2 hours per day for 182 days, effective 2017-2018 school year. Rate of pay will be \$24.73 per hour.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (continued)**

7. Transfer – Maintenance

Approve the transfer of Marion (Sonny) Krause, grounds crew, to grounds crew chief, effective June 1, 2017. Rate of pay will be Maintenance II, step 26 plus additional 5 percent.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

8. Certificated and Classified Administrator Salary Schedules

Approve the attached certificated administrative salary schedule and the classified administrator salary schedule for the 2017-2018 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

9. Certificated Administrative Contracts

Approve the attached certificated administrative salaries based on the 2017-2018 administrative salary schedules approved for certificated administrators.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

10. Classified Administrative Contracts

Approve the attached classified administrative salaries based on the 2017-2018 administrative salary schedules approved for classified administrators.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (continued)**

11. Classified Staff Salaries

Approve the attached list of classified staff (including Fiscal Associates, Aides, Secretaries, Library Tech, Maintenance, Food Services and Transportation) for the 2017-2018 school year, as per approved salary schedules.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

12. Summer Employment – Latchkey

Approve Deborah Grubb, Director of the Latchkey Program, at her regular hour rate of pay, for all additional hours worked during the summer 2017. Hours are to be requisitioned.

Approve the following personnel as Latchkey staff for summer 2017, pending background check and appropriate certification. Rate of pay to be \$12.00 per hour and paid from the latchkey budget, according to requisitions.

Holdcroft, Ruth	Peters, Shelly	Knaup, Brenda	Rhodes, Drema	Harris, Kaleigh
Norris Rebecca	Wells, Amanda	Nelson, Alexis	Schneider, Katherine	Martin, Diana

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

13. Zanesville Community High School Supplemental Contract

Approve Carrie Bunting, Supervisor of Student Services at Zanesville Community High School, as Senior Class Advisor for the 2016-2017 school year (retro) in the amount of \$1,939.00. Prior approval was granted at Zanesville Community High School board meeting. Funding provided by Zanesville Community High School.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (continued)**

14. Zanesville Community High School Summer School Modifications/Additions

Approve Shelly Humphrey, secretary at Zanesville Community High School, for additional days from June 6, 2017 – June 19, 2017. Rate of pay to be normal hourly rate. Prior approval was given for June 20th – June 30th, 2017. Funding to be provided by Zanesville Community High School.

Approve Kelvin Grimmett, building security, for additional days from June 6, 2017 – June 19, 2017 at his hourly rate, not to exceed 4 hours per day. Prior approval was given for June 20th – June 30th. Funding to be provided by Zanesville Community High School.

Approve Annette Porter, Zanesville High School teacher, as a summer school instructor at Zanesville Community High School from June 5th, 2017 through June 30, 2017. Rate of pay will be \$30.00 per hour, not to exceed 4 hours per day. Funding to be provided by Zanesville City Schools Title I program.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

15. Employment – Substitutes

Approve Lilian R. Brown as a food services substitute, as and when needed, pending appropriate certification and background checks for the 2016-2017 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

16. Summer Instruction – Special Education

Resolve to enter into an agreement with Trisha Holmes to instruct one student, who will be given an extended school year during the summer of 2017. This agreement will be for five hours per week for up to eight weeks. Rate of pay will be twenty dollars per hour.

Resolve to enter into an agreement with Christina Mahuh to serve as a substitute for Trisha Holmes during the summer of 2017. Terms will be for five hours per week for up to eight weeks, as needed. Rate of pay will be twenty dollars per hour.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (continued)**

17. Extended Time

Approval to enter into an agreement with Deanna Peyton to extend her contract for the FY17 school year, by twenty days. This would allow for her to evaluate and attend parent meetings for incoming preschool as needed. Rate of pay will be per diem rate. Deanna will be replacing Sara Paul, who asked to be removed.

Approve up to an additional 160 hours each, extended time for computer technicians, at their current daily rate of pay, June 1, 2017 through August 18, 2017. Hours to be approved by the Technology Coordinator.

Approve an additional 5 days for Diana Kiser, Assistant Principal at Zanesville Middle School, as and when needed, prior to her August 7, 2017 start date. Rate of pay will be her per diem rate.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

18. Supplemental Contracts

Accept the following supplemental resignations for the 2017-2018 school year:

Name	Position	Reason
Teresa Anderson	Volleyball – Varsity Coach	Personal
Michael Legats	Football – Freshman Assistant Coach	Personal

Approve the following supplemental contracts for the 2017-2018 school year.

Name	Sport/Bldg.	Position	Exp.	Class	Stipend 2017-2018
Michael Law	Football	Varsity Assistant Coach	1	VI	\$2,908.00
Bridgette Neighbors	Basketball	Varsity Assistant Coach – Girls	0	VI	\$2,908.00
Terry Parmer	Volleyball	7 th Grade Coach	0	IX	\$1,131.00
Jennifer Winland	Volleyball	8 th Grade Coach	3	IX	\$1,293.00

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS**

19. Textbook - Adoption and Discontinuance of Use

Approve the following textbook adoption for the 2017-2018 school year:

COURSE	BOOK	PUBLISHER	COPYRIGHT
AP BIOLOGY	<u>Campbell Biology</u> , 9 th Edition, ISBN 9780321558237 <u>Biology Laboratory Manual</u> , 10 th Edition, ISBN 9780073532257 (not used 2016-17)	PEARSON MCGRAW HILL	2011 2014
AP GOVERNMENT	<u>The Lanahan Readings in American Policy</u> , 6 th Edition, ISBN 9781930398191 <u>The Supreme Court: Rulings on American Government and Society</u> , 2 nd Edition ISBN 9781930398184 <u>American Government: Roots and Reform</u> , AP Election Edition, 12 th Edition ISBN 97801339913309 <u>How to Solve Problems Using the Constitution</u> Reprint Edition ISBN 9781514423219 <u>Founding Philosophies Using the Wisdom of the First Generation to Solve Today's Problems</u> ISBN 9781453885376 <u>The Thirteen American Arguments: Enduring Debates that Define and Inspire our Country</u> Reprint Edition ISBN 9780812976359 <u>Problem Based Learning: An Inquiry Approach</u> 2 nd Edition ISBN 9781412950046	LANAHAN LANAHAN PEARSON XLIBRIS CreateSpace Independent Random House Trade Corwin	2016 2013 2015 2015 2011 2009 2006
AP PSYCHOLOGY	<u>Strive for 5 Preparing for the AP Psychology Examination</u> , 2 nd edition, ISBN 9781464156052 <u>Myers Psychology for AP</u> ISBN 9781464113079 <u>Myers Psychology for AP Teacher Edition</u> ISBN 9781464155017	WORTH	2014

Textbook - Adoption and Discontinuance of Use (continued)

AP MUSIC THEORY	<u>The Musicians Guide to Theory and Analysis</u> , 3 rd Edition, ISBN 9780393263053	NORTON	2016
AP LITERATURE	<u>Writing American Language and Composition in Context</u> , ISBN 9780132748803 ISBN 9780133258929 workbook ISBN 97801433132465 Teacher Edition	PEARSON	2014
AP FOREIGN LANGUAGE	<u>Temas</u> ISBN 9781626804128 AP Spanish Test Prep ISBN 9781618572462 Teacher Start up Guide AP Spanish ISBN 9781618574022 Teacher Resource DVD AP Spanish ISBN 9781618574039	VISTA HIGHER LEARNING	2014
AP PHYSICS	<u>College Physics AP Student Edition</u> ISBN 9780133539677 <u>College Physics Student Workbook</u> ISBN 9780321907240	PEARSON	2014

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS (continued)**

Textbook - Adoption and Discontinuance of Use (continued)

AP CALCULUS	<u>James Stewart Calculus: Single Variable Calculus Early Transcendentals</u> , 8 th Edition ISBN 9781305270336 <u>Barron’s AP Calculus</u> , 13 th Edition I ISBN 978143004976	BROOKS COLE	2015
AP STATISTICS	<u>Practice of Statistics and Launchpad for the Practice of Statistics</u> , 5 th Edition ISBN 1319103790 ExamView Assessment Suite for the Practice of Statistics for AP, 5 th Edition ISBN 1464153973 <u>Solutions Manual for the Practice of Statistics for AP</u> , 5 th Edition ISBN 146415399X Teacher’s Edition for the Practice of Statistics, 5 th Edition ISBN 1464154015 Teacher’s Resources CD for The Practice of Statistics for AP, 5 th Edition ISBN 1464154031	MACMILLAN	
AP ENVIRONMENTAL SCIENCE	<u>Living in the Environment</u> , 18 th Edition ISBN 97812385197289	BROOKS COLE	2014

Approve the discontinuance of the following textbooks effective 2017-2018

COURSE	BOOK	PUBLISHER	COPYRIGHT
Foreign Language	KOMM MIT! Level 1 9780030372544 Level 2 9780030372568 Level 3 9780030372575	HOLT, RINEHART, WINSTON	2006

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

20. Agreement Between Zanesville City Schools and META Solutions

Approve to enter into a Master Service Agreement with META Solutions for the 2017-2018 school year, for the purpose of providing Core Services for the district. Cost of the agreement is \$49,669.25.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS (continued)**

21. Agreement Between Zanesville City Schools and META Solutions

Approve to enter into a Reciprocal Service Fee Agreement with META Solutions for the 2017-2018 school year, for the purpose of providing ITC Services for the district. Cost of the agreement is \$22,830.80.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

22. Membership in OHSAA (Ohio High School Athletic Association)

Approve the membership in the Ohio High School Athletic Association for the 2017-2018 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

23. Employment – School Dentist

Approve Dr. Robert Malek, DDS, to work up to eighteen (18) days from the period of August 1, 2017, through May 31, 2018, as school dentist at the rate of \$250 for each day of dental service (total cost of \$4,500). Dental services to be provided to include fillings, sealants, extractions, dental examinations, anesthetic, x-ray, crowns review of records, and monitoring of Dental Hygienist cleanings, fluoride treatment, and sealants. Work to be conducted in the Zanesville City Schools Mobile Dental Unit. Days of work will be cooperatively scheduled in cooperation with the Dental Hygienist.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS**

24. Policy Item for Consideration

2464 Gifted Education and Identification

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS (continued)**

25. Policy Items for Adoption

Approve the following policies for adoption:

- 0150 - Organization
- 2430.02 - Participation Of Community/Stem School Students In Extra-Curricular Activities
- 2430 - District-Sponsored Clubs And Activities
- 2431 - Interscholastic Athletics
- 2461 - Recording Of District Meetings Involving Students And/Or Parents
- 2623 - Student Assessment And Academic Intervention Services
- 3120.08 - Employment Of Personnel For Co-Curricular/Extra-Curricular Activities
- 5111.01 - Homeless Students
- 5111.03 - Children And Youth In Foster Care
- 5111 - Admission To The District
- 5200 - Attendance
- 5460 - Graduations Requirements
- 5610 - Removal, Suspension, Expulsion, & Permanent Exclusion Of Students
- 5630.01 - Positive Behavior Intervention & Supports And Limited Use Of Restraint & Seclusion
- 6233 - Amenities For Participants At Meetings and/or Other Occasions
- 6320 - Purchases
- 6325 - Procurement- Federal Grants/Funds
- 6423 - Use Of Credit Card
- 6680 - Recognition
- 6700 - Fair Labor Standards Act (FLSA)
- 8210 - School Calendar
- 8310 - Public Records
- 8320 - Personnel Files
- 8330 - Student Records
- 8340 - Letters Of Reference
- 8452 - Automated External Defibrillators (AED)
- 8500 - Food Services
- 8510 - Wellness
- 9270 - Equivalent Education Outside The Schools
- 2111 - Parent and Family Involvement
- 5111.01 - Homeless Students

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

I. REPORT/DISCUSSION ITEMS

J. BOARD COMMITTEE UPDATES

- Legislative Liaison
- Student Achievement Liaison
- Audit Committee
- Insurance Committee
- Buildings & Grounds Committee

K. CLOSING COMMENTS

L. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
 - _____ to consider the investigation of charges or complaints of employee(s) or students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _____ matters required by federal law or state statutes to be confidential
- _____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____ seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

M. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson